

Public Comment

- 1) **Complete Yellow Card – Be sure to include a description of the topic.**
- 2) **Give to staff or parliamentarian.** (The parliamentarian manages the public comment section of the agenda, reviews speaker requests, calls upon speakers at the appropriate time, and enforces the rules governing public comment).

| Items that are on the agenda | Items that are not on the agenda |
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| <p>Complete yellow “Public Comment Card” and provide it to parliamentarian seated at the left side of the dais. Be sure to indicate agenda item number or provide a description of the topic.</p> <p>The Board Chair will recognize the individual printed on card and direct the speaker to approach the podium.</p> <p>Individual comment is limited to three (3) minutes. The parliamentarian will notify the speaker when the three minutes have expired and speakers can view the timing device at the podium.</p> <p>The parliamentarian may limit or preclude comment which is repetitive, redundant, cumulative, or irrelevant to County Board business, or promotes or supports a candidate for public office, or is political in nature.</p> | <p>Complete yellow “Public Comment Card” and provide to parliamentarian seated at the left side of the dais. Be sure to provide a description of the topic.</p> <p>If the parliamentarian deems the topic is germane to County Board business and <u>not</u> redundant, or political, he/she will recognize the individual printed on card and direct the speaker to approach the podium.</p> <p>Individual comment is limited to three (3) minutes. The parliamentarian will notify the speaker when the three minutes have expired and speakers can view the timing device at the podium.</p> <p>The parliamentarian may limit or preclude comment which is repetitive, redundant, cumulative, or irrelevant to County Board business, or promotes or supports a candidate for public office, or is political in nature.</p> |

General Information

- When appropriate, matters raised by public comment shall be referred to the appropriate Standing Committee.
- Persons addressing the Board shall refrain from commenting about the private activities, lifestyles, or beliefs of others, including County employees and elected officials, that are unrelated to the business of the County Board or County government. Also, speakers should refrain from comments or conduct that is uncivil, rude, vulgar, profane or otherwise disruptive. Any person engaging in such conduct shall be requested to leave the meeting. The Parliamentarian may also prohibit the individual from addressing the Board at future meetings.
- Candidates for public office wishing to address the Board under Public Comment must refrain from making comments that are political in nature or that promote or support a candidate. This includes refraining from identifying oneself as a candidate for public office.